



# Workforce Investment Board COUNTY OF TULARE AGENDA ITEM

## BOARD OF SUPERVISORS

KUYLER CROCKER  
District One

PETE VANDER POEL  
District Two

AMY SHUKLIAN  
District Three

EDDIE VALERO  
District Four

DENNIS TOWNSEND  
District Five

**AGENDA DATE:** June 2, 2020 - REVISED

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>

CONTACT PERSON: Debbie Bach PHONE: 559-471-3006

**SUBJECT:** Approve Budget Adjustment

**REQUEST(S):**

That the Board of Supervisors:

Approve the Budget Adjustment of \$107,186 as a result of funding received from the Employment Development Department (EDD) to provide services under the National Dislocated Worker Grant (NDWG) (4/5ths vote required).

**SUMMARY:**

The Workforce Investment Board of Tulare County (WIB), a California nonprofit corporation, has been designated by the Tulare County Board of Supervisors as the local workforce development board for the purpose of providing policy guidance and oversight of workforce development services within Tulare County as required by the Workforce Innovation and Opportunity Act of 2014.

The WIB and the County renewed an Administrative Services Agreement (#28274) in August 0f 2017 to provide the administrative framework under which the WIB and County shall cooperate in undertaking workforce development programs within the County of Tulare. The agreement intends for the WIB to continue to be invested with substantial independent authority for the design, development, administration, and operation of the workforce system in the county.

As such, the agreement provides authority to the WIB to seek, accept, and subcontract workforce funding without the further approval of the County except as provided for in the agreement. Even so, when the receipt of additional funding necessitates an adjustment to the WIB's department budget, the Auditor requires action by the Board of Supervisors to approve such an adjustment.

**SUBJECT:** Approve Budget Adjustment

**DATE:** June 2, 2020

The purpose of the NDWG is to provide Disaster Recovery Employment and career and training services to individuals impacted by COVID-19. Disaster Recovery grants provide funding for the creation of disaster relief employment, which is temporary employment for eligible individuals.

The amount of funding granted to the WIB is \$600,000. The WIB anticipates FY 2020 expenditures to be \$107,186 with the remaining funds to be included in the FY 2021 budget.

**FISCAL IMPACT/FINANCING:**

The funds are from the federal Workforce Investment and Opportunity Act and will be incorporated into the WIB's AA011042 Subgrant Agreement with EDD. There is no cost to the County of Tulare.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

Strategic Initiative #2: Economic Well-Being

Strategic Initiative #3: Quality of Life

**ADMINISTRATIVE SIGN-OFF:**



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Adam Peck  
Executive Director

cc: County Administrative Office

Attachment(s) AUD 308 Budget Adjustment Request  
Funding notice from EDD

IN THE MATTER OF APPROVE BUDGET )  
ADJUSTMENT ) Resolution No. \_\_\_\_\_  
 ) Agreement No. \_\_\_\_\_  
 )

Approved the Budget Adjustment of \$107,186 as a result of funding received from the Employment Development Department (EDD) to provide services under the National Dislocated Worker Grant (NDWG) (4/5ths vote required).

County of Tulare Budget Adjustment Form												11:51 AM	
06/02/2020								12/2020				2020	
Date						Doc ID		APRD fm fm fy fy				Budget F/Y yy	
						Workforce Investment Board			Debbie Bach 713.5218				
						Agency Name			Contact Person Phone Ext				
Action* * A,C,D	Fund	Dept	APPR #						Current Amount	Revised Amount	Inc / Dec Amt		
								<b>LEVEL 1 Finish Here</b>			-		
<b>C</b>	<b>015</b>	<b>120</b>	<b>120SBEN</b>					<b>Appropriation Totals</b>	<b>2,195,678</b>	<b>2,196,678</b>	<b>1,000</b>		
<b>C</b>	<b>015</b>	<b>120</b>	<b>120OTH</b>					This level may not balance due to revenue lines posted in level 2 below.	<b>12,860,879</b>	<b>12,967,065</b>	<b>106,186</b>		
											-		
											-		
											-		
											-		
											-		
<b>Appropriations Total</b>									<b>15,056,557</b>	<b>15,163,743</b>	<b>107,186</b>		
Action* * A,C,D	Fund	Dept	Appr #	Unit	Object	Rev		<b>LEVEL 2 Start Here</b>	Current Amt	Revised Amount	Inc / Dec Amt		
<b>A</b>	<b>015</b>	<b>120</b>	<b>120SBEN</b>	<b>3710</b>	<b>6001</b>			<b>Line Totals</b> <b>Line Totals</b>		<b>714</b>	<b>714</b>		
<b>A</b>	<b>015</b>	<b>120</b>	<b>120SBEN</b>	<b>3710</b>	<b>6003</b>					<b>8</b>	<b>8</b>		
<b>A</b>	<b>015</b>	<b>120</b>	<b>120SBEN</b>	<b>3710</b>	<b>6004</b>					<b>79</b>	<b>79</b>		
<b>A</b>	<b>015</b>	<b>120</b>	<b>120SBEN</b>	<b>3710</b>	<b>6011</b>					<b>83</b>	<b>83</b>		
<b>A</b>	<b>015</b>	<b>120</b>	<b>120SBEN</b>	<b>3710</b>	<b>6012</b>					<b>55</b>	<b>55</b>		
<b>A</b>	<b>015</b>	<b>120</b>	<b>120SBEN</b>	<b>3710</b>	<b>6014</b>					<b>61</b>	<b>61</b>		
<b>A</b>	<b>015</b>	<b>120</b>	<b>120SBEN</b>	<b>3710</b>	<b>7523</b>					<b>106,186</b>	<b>106186</b>		
<b>A</b>	<b>015</b>	<b>120</b>		<b>3710</b>		<b>5243</b>				<b>107,186</b>	<b>(107186)</b>		
<b>Each fund must balance</b>								Total Inc/Dec must be zero	\$ -	\$ 214,372	\$ -		
Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)								Perform a SMART BUDGET ROLL-UP before VALIDATING.					
<p>The WIB has been awarded a National Dislocated Worker Grant by EDD in the amount of \$600,000. \$107,186 will be expended in FY 2020, with the remaining funds to be included in the FY 2021 budget. There is no cost to Tulare County.</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%;"> <p>_____ Affected Dept Head Signature</p> </div> <div style="width: 45%;"> <p>_____ Other Affected Dept Head Signature</p> </div> </div>													
Checked By: _____ County Executive Office Action: No. _____ Date: _____ ( ) Approved ( ) Disapproved								Entered By: _____ Date: _____ Distribution: 1: BOS/CAO/Auditor					
By: _____ Board of Supervisors Action: No. _____ Date: _____													
<b>** Action Codes: A=Add, C=Change, D=Deactivate</b>													
* Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, and vice versa * Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa													

# N E W S R E L E A S E

Contact: Loree Levy  
Aubrey Henry  
916-654-9029

Date: May 15, 2020

News Release No.: 20-18

## **EDD announces \$23 million to help with employment recovery efforts as a result of COVID-19**

***Funding will assist nearly 3,200 workers with temporary employment and job training services***

**SACRAMENTO** – The California Employment Development Department (EDD) announced today release of \$23 million through two National Dislocated Worker Grants to address the Coronavirus (COVID-19) pandemic's impact on California's workforce. The two grants from the U.S. Department of Labor will provide temporary jobs to 600 unemployed workers and employment and job-training services to 2,590 workers affected by the COVID-19 pandemic.

"The COVID-19 pandemic has had an unprecedented impact on the lives of many Californians and local economies," said EDD Director Sharon Hilliard. "It is our hope and belief that this funding, along with other ongoing efforts, will help provide some much-needed assistance to affected workers."

Funding for disaster recovery will aid California's response to COVID-19 by providing temporary employment opportunities to workers who are unemployed or underemployed as a result of the pandemic. Job opportunities include clean-up and sanitation of public spaces, as well as providing humanitarian aid.

Employment and training services will be available to workers who are unlikely to return to work in their previous occupations. Services include training, subsidized employment, and job placement into in-demand occupations, especially those where there's an increased need due to the impact of COVID-19.

The EDD recommends that all individuals interested in applying for these temporary jobs or receiving employment assistance, call and register at their local [America's Job Center of California<sup>SM</sup>](#). These job centers offer no-fee employment services and training resources and will guide applicants through the registration process.

Please refer to the table below for more information on the projects, services provided, and project operators' contact information.

(more)

**2020 COVID-19 National Dislocated Worker Grant Projects**

<b>Disaster Recovery National Dislocated Worker Grant</b>		
<b>Project Operator</b>	<b>Contact</b>	<b>Award Amount</b>
Alameda County Workforce Development Board	Patti Castro, Executive Director (510) 259-3843	\$400,000
Humboldt County Workforce Development Board	Wendy Zanolli, Executive Director SMART Business Resource Center (530) 355-3388	\$400,000
Imperial County Workforce & Economic Development	Linsey J. Dale, Public Information Officer (442) 265-1018	\$500,000
La Cooperativa Campesina de California	Julissa Garcia, Analyst (916) 388-2228	\$1,400,000
City of Los Angeles Economic and Workforce Development Department (EWDD)	Jaime Francisco, EWDD Public Information Officer (213) 744-9048	\$1,800,000
Los Angeles County Workforce Development, Aging & Community Services	Michael Kapp, Director of Public Affairs (213) 706-8140	\$2,200,000
Merced County Department of Workforce Investment	David Mirrione, Assistant County Executive Officer, Merced County Director (209) 385-7515	\$400,000
Monterey County Workforce Development Board	Christopher Donnelly, Executive Director (831) 759-6644	\$400,000
North Central Counties Consortium	Cindy Newton, Executive Director (530) 751-8202	\$1,000,000
Northern California Indian Development Council, Inc.	Aubrey Richeson, MIS Coordinator (707) 445-8451 Ext. 34	\$600,000

(more)

Northern Rural Training Employment Consortium	Michael Cross, Executive Director (530) 892-9600 Ext. 204	\$1,200,000
Santa Barbara County Workforce Development Board	Raymond L. McDonald, Executive Director (805) 681-4453	\$500,000
Workforce Investment Board of Tulare County	Nicola Wissler, Business Resource Specialist (559) 713-5208	\$600,000

<b>Employment Recovery National Dislocated Worker Grant</b>		
<b>Project Operator</b>	<b>Contact</b>	<b>Award Amount</b>
Anaheim Workforce Connection	Mike Lyster, Chief Communications Officer (714) 765-4497	\$800,000
Workforce Development Board of Contra Costa County	Donna Van Wert, Executive Director (925) 671-4514	\$540,000
Foothill Workforce Development Board	Dianne Russell-Carter, Executive Director (626) 584-8395	\$525,000
Fresno Regional Workforce Development Board	Blake Konczal, Executive Director (559) 960-1282	\$450,000
Golden Sierra Job Training Agency	Steve Russell, Business and Employment Specialist (916) 773-8554	\$160,000
Kings County Economic Development Corporation	Lance Lippincott, Director of Economic and Workforce Development (559) 852-4960	\$150,000
Madera County Workforce Investment Corporation	Tracie Scott-Contreras, Executive Director (559) 662-4587	\$90,000
Mother Lode Consortium	Amy Torres, Operations Manager (209) 536-4701	\$150,000

(more)

Workforce Alliance of the North Bay	Bruce Wilson, Executive Director (707) 247-8291	\$600,000
NOVA Workforce Board/City of Sunnyvale	Kris Stadelman, Director (408) 730-7233	\$410,000
Oakland Workforce Development Board, City of Oakland Economic & Workforce Development Department	Lazandra Dial, Acting Executive Director (510) 238-3474	\$800,000
Pacific Gateway Workforce Innovation Network	Nick Schultz, Executive Director (562) 570- 3702	\$700,000
City of Richmond - Richmond Workforce Development Board	Sal Vaca, Director of Community Services (510) 307-8006	\$215,000
Sacramento Employment and Training Agency	Terri Carpenter, Workforce Development Manager (916) 263-7891	\$300,000
San Bernardino County Workforce Development Board	Phil Cothran, Workforce Board Chair (909) 822-3545	\$250,000
San Diego Workforce Partnership, Inc.	Andrew Picard, Chief Programs Officer (619) 228-2929	\$900,000
San Francisco Office of Economic and Workforce Development	Joshua Arce, Director of Workforce Development (415) 701-4817	\$800,000
San Joaquin County Employment and Economic Development Department	John M. Solis, Executive Director (209) 601-1249	\$315,000
San Jose Silicon Valley Workforce Development Board	Monique Melchor, Director (408) 794-1108	\$600,000

(more)



Workforce Development Board of San Luis Obispo County	Dawn Boulanger, Workforce Development Board Director (805) 781-1835	\$155,000
City of Santa Ana	Steven Mendoza, Executive Director (714) 647-5336	\$160,000
Workforce Development Board of Solano County	Heather Henry, President/Executive Director (707) 863-3501	\$205,000
Sonoma County Workforce Investment Board	Katie Greaves, Director (707) 565-8501	\$160,000
South Bay Workforce Investment Board	Jan Vogel, Director (310) 970-7700	\$800,000
Workforce Development Board of Ventura County	Rebecca Evans, Executive Director (805) 758-8411	\$315,000
Verdugo Workforce Development Board	Judith Velasco, Executive Director (818) 937-8031	\$400,000
Yolo County Health and Human Services Agency	Jenny Tan, Public Information Officer (530) 666-8042	\$150,000

### **Disaster Recovery Dislocated Worker Grant #1**

**Activities:** Disaster Recovery Employment and Employment and Training Services, including supportive services and needs-based payments. This may also include Temporary Job Creation (TJC), which pays for wages of dislocated workers from the most impacted industries for humanitarian needs. This includes those providing services at shelters, food banks, and those providing services to mature populations.

The temporary employment will:

1. Provide immediate employment and wages for displaced, unemployed, or underemployed workers impacted by COVID-19.
2. Clean and sanitize public or non-profit sites to restore and ensure safe access to the public.
3. Provide supportive services to temporary workers to help them succeed at restoring impacted communities.
4. Provide humanitarian assistance.

(more)

The reemployment activities that will be offered include, but are not limited to, the following:

- Linking dislocated workers to local employers offering in-demand occupations including grocery retail, pharmacy, and healthcare facility positions.
- Job placement assistance in high-demand sectors, including occupations with increased demand as a result of COVID-19 impact.
- Structured skill building activities such as equipment safety and use, and sanitation practices.
- Job readiness workshops to build skills.
- Assistance with career planning, including an individual employment plan and career workshops.
- Resume preparation and interview preparation for in-demand occupations.
- Case management to support the participant's employment goals.
- Supportive services for work supplies and safety and equipment training, etc.
- Support services and needs-based payments to support participant stabilization.
- Training: apprenticeships, on-the-job training, individual training accounts, customized training, and work experience.
- Follow-up services to contact participants at specific intervals for employment status, assess additional employment-related needs, and to ensure participant engagement.

### **Employment Recovery Dislocated Workers - Grant #2**

**Activities:** Employment and Training Services, including supportive services and needs based payments. Focus on training, subsidized employment (work experience, on-the-job training, etc.), and job placement into in-demand occupations; including occupations that have an increased demand due to impact of COVID-19, including but not limited to: health care and health care supporting professions, food delivery, food production, grocery-related work, manufacturing of healthcare tools and supplies (N-95 masks, scrubs, gowns, etc.), manufacturing of basic human essentials and household items (toilet paper, hand sanitizer, soap, etc.), case management, social work, child care, and any other occupation with a meaningful connection to the COVID-19 national health emergency.

The reemployment activities that will be offered include, but are not limited to, the following:

- Referrals to local employers.
- Job placement assistance in high-demand sectors, including occupations with increased demand as a result of COVID-19 impact.
- Job readiness workshops to build soft skills.
- Assistance with career planning with an individual employment plan and career workshops.

(more)

- Résumé preparation and interview preparation.
- Case management to support the participant's employment goals.
- Support services and needs-based payments to support participant stabilization and work readiness.
- Training: apprenticeships, on-the-job training, individual training accounts, customized training, work experience.
- Follow-up services to contact participants at specific intervals for employment status, assess additional employment-related needs, and to ensure employment needs are met.

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